



CHECKLIST FOR SERVICES OF WRITS OF ATTACHMENT

Revised January 1, 2001

NON REAL PROPERTY

- Original and three (3) copies of the Writ of Attachment.
- Four (4) copies of the Right to Attach Order.
- Four (4) copies of the Undertaking.
- Original and three (3) copies of the Letter of Instructions to Sheriff (following same guidelines as #5 above).
- Check to Sheriff in the county where the property is located for \$30 (per attachment).
- Letter of Instructions to PLS Inc. or our Service Form.

Pre-service document preparation can only be performed for attorney offices, as we are not licensed document assistants.

Bus. & Prof. Code §6400 et seq.

**Payment for our services must be made in advance
unless you have an established account.**